

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES
COMMITTEE OF THE WHOLE
AGENDA**

TUESDAY, SEPTEMBER 9, 2025

4:00 PM

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- | | | |
|-------|-------|---|
| | I. | CALL TO ORDER (COMMITTEE CHAIR CRETE) |
| | II. | ROLL CALL |
| | III. | PLEDGE OF ALLEGIANCE |
| | IV. | CHANGES TO AGENDA |
| | V. | APPROVAL OF AGENDA |
| 41-43 | VI. | MINUTES (8/5/2025) |
| | VII. | PUBLIC INPUT |
| | VIII. | PETITIONS AND COMMUNICATIONS |
| 1-5 | A. | Bay County Board of Commissioners: Resolution Authorizing Publication of Notice of Intent to Issue Bonds for Bay County Pool Project |
| | B. | Bay County Sheriff: |
| 6-7 | 1. | Change to Fee schedule to Add LiveScan Electronic Fingerprints (Seeking Board approval of addition to fee schedule at the rate of \$70.00, with \$28.00 to be retained by Bay County and \$42.00 to be remitted to the State of Michigan, effective immediately; approval of required budget adjustments – proposed resolution attached) |
| 8-9 | 2. | Approve the Purchase of a Jail Transport Van for the Bay County Sheriff's Office (Seeking Board approval of purchase of a transport van with necessary equipment with appropriations to come from General Fund Fund Balance, in an amount not to exceed \$100,000; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 10-24 | C. | Environmental Affairs and Community Development Department: Receive Work Program, Authorization to Apply for and Accept Materials Management Planning Grant (Seeking |

Board approval to receive Work Program approved by the Bay County Materials Management Planning Committee; authorization for the Bay County Department of Environmental Affairs and Community Development, as the Designated Planning Agency, to apply for and accept the Materials Management Planning Grant from the State of Michigan in the amount of \$111,928; Authorization for Bay County Department of Environmental Affairs and Community Development to make any necessary adjustments to the Work Program and grant budget as may be required by Bay County and the Michigan Department of Environment, Great Lakes, and Energy (EGLE); authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

D. Health Officer:

- | | |
|-------|--|
| 25-26 | 1. Agreement with McLaren Bay Region for the Purchase of Rabies Vaccine and Immunoglobulin (Seeking Board approval of Agreement; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 27-28 | 2. Agreements with Print and Broadcast Advertising Companies for Clinical Promotion (Seeking Board approval of Agreements for clinical promotion; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 29-30 | E. Personnel Director: Ratified Collective Bargaining Agreements 2025 (Seeking Board approval of Agreement with POLC – Correctional Facility Officers and Records Specialist; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 31-32 | F. Recreation & Facilities Director: Approval to Purchase and Trade-In Golf Carts for the Bay County Golf Course (Seeking Board approval for the purchase of up to ten (10) used 2023 Club Car Temp EFI Gas golf carts from Titan Golf Car for \$3,600 each for the Bay County Golf Course; approval of trade-in of up to ten (10) older Yamaha gas golf carts at \$1,000 each; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |

G. Finance:

- | | |
|-------|--|
| 33 | 1. Analysis of General Fund Equity 2025 (Receive) |
| 34 | 2. Update Regarding Executive Directive #2007-11 (Receive) |
| 35-36 | 3. Information Systems: Service Maintenance Agreement for Vertiv Cooling Unit with Access Michigan (Seeking Board approval of Agreement; authorization for |

Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

37 H. Payables – General (Proposed resolution attached)

38-40 I. Office of Assigned Counsel – July 2025 Report (Receive)

IX. REFERRALS

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. CLOSED SESSION (IF REQUIRED)

XIII. MISCELLANEOUS

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT

PLEASE NOTE THE CHANGE: The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting (paigen@baycountymi.gov).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

**RESOLUTION AUTHORIZING PUBLICATION OF
NOTICE OF INTENT TO ISSUE BONDS**

At a regular meeting of the Board of Commissioners of the County of Bay, Michigan (the "County"), held on the 16th day of September 2025.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

WHEREAS, the County proposes to issue its tax-exempt bonds (the "Bonds") pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), or other applicable law, to finance all or part of the cost of constructing, equipping and furnishing a new public outdoor Community Center pool in the County, including without limitation a splash pad, locker rooms, lounging and deck areas, along with all appurtenances thereto (the "Project"); and

WHEREAS it is anticipated that the County will advance all or a portion of the costs of the Project prior to the issuance of the bonds, such advance to be repaid from proceeds of the bonds upon the issuance thereof; and

WHEREAS Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 517(2) of Act 34.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Bay, Michigan, as follows:

1. The Project shall consist of the capital improvements described in the preamble hereto.

2. The County hereby declares its official intent to issue its limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$9,500,000 to finance all or part of the cost of the Project. The County hereby declares that it reasonably expects to seek reimbursement for its advances to the Project as anticipated by this resolution.

3. The Clerk is hereby instructed to publish the notice attached hereto as Exhibit A once in a newspaper of general circulation in the County, which notice shall not be less than ¼ page in size in such newspaper, with such changes as the Clerk shall deem necessary or appropriate, upon the advice of bond counsel.

4. The Bonds shall be authorized by proper proceedings of the County subsequent to this resolution.

5. All prior resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF BAY)

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Bay at a regular meeting held on _____, 2025, the original of which resolution is on file in my office. I further certify that notice of said meeting was given and the meeting was conducted in accordance with the provisions of the Open Meetings Act.

Clerk
County of Bay, Michigan

Note: This notice must be not less than 1/4 page in size in the newspaper.

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS
BY THE COUNTY OF BAY, MICHIGAN

TO THE ELECTORS OF THE COUNTY OF BAY, MICHIGAN:

NOTICE IS HEREBY GIVEN that the County of Bay, Michigan (the “County”), intends to issue limited tax general obligation bonds, in one or more series, in the aggregate principal amount of not to exceed \$9,500,000 for the purpose of defraying all or part of the cost of capital improvements consisting of constructing, equipping and furnishing a new public outdoor Community Center pool in the County, including without limitation a splash pad, locker rooms, lounging and deck areas, along with all appurtenances thereto.

The bonds of any series will be payable in annual principal installments not to exceed twenty (20) in number and will bear interest from their date at a rate or rates to be determined at competitive and/or negotiated sales but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under and pursuant to the provisions of Act No. 34, Public Acts of Michigan, 2001, as amended, and the principal of and interest on the bonds are expected to be paid from collections of a millage approved by the electors of the County on November 5, 2024 for the purposes described in this notice. In addition, the full faith and credit of the County will be pledged to pay the principal of and interest on the bonds as the same shall become due. The County will be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem taxes on all taxable property within its corporate boundaries to pay the principal of and interest on the bonds as the same shall become due to the extent that collections of the millage described herein are not sufficient for such purpose; provided, however, that the ability of the County to raise such moneys is subject to applicable constitutional and statutory

limitations on the taxing power of the County. Sources of repayment of the principal of and interest on the bonds may also include any other monies lawfully available for the repayment thereof.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the Board of Commissioners of the County of Bay, to and for the benefit of the electors of the County of Bay in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the County of Bay, whichever is the lesser, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the County of Bay qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the County Clerk of the County, 515 Center Avenue, Suite 101, Bay City, Michigan 48708, or baycountyclerk@baycountymi.gov.

This notice is given pursuant to the provisions of Act 34.

Kathleen Zanolli, Clerk
County of Bay

4928-2571-4518 v1 [9260-12]



Troy R. Cunningham

Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: September 3, 2025

TO: Jerome Crete, Chairman Committee of the Whole

FROM: Troy R. Cunningham, Bay County Sheriff

RE: Change to fee schedule

BACKGROUND:

I am requesting approval for the addition of LiveScan (Electronic) Fingerprint Services to the Fee Schedule of Bay County. This addition of LiveScan (Electronic) Fingerprint Services requires no use of general fund dollars and requires no purchase of additional equipment as the Sheriff's Office already operates / utilizes a LiveScan (Electronic) Fingerprint Machine.

FINANCE & ECONOMICS:

I respectfully request your consideration to change the fee schedule to add "LiveScan Electronic Fingerprints" which will encompass Employment Prints, License Prints, Vulnerable Population Prints at the Sheriff's Office. The change will have favorable impact on the general fund due to the County of Bay collecting \$28.00 of the \$70.00 fee with the remaining \$42.00 being sent to the State of Michigan.

RECOMMENDATIONS:

Approve to change the Sheriff's Office fee schedule and to make any necessary budget adjustments that may be required.

Cc: Undersheriff Chris Mausolf
Captain Troy Stewart
Alex Poirier
Lindsey Arsenault
Scott Trepkowski
Kim Priessnitz
Tosha Mecomber



BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/9/2025)

WHEREAS, The Bay County Sheriff respectfully requests a change to the Fee Schedule of Bay County to add "LiveScan Electronic Fingerprints," which will encompass Employment Prints, License Prints, and Vulnerable Population Prints at the Sheriff's Office; and

WHEREAS, The change will have a favorable impact on the general fund due to the County of Bay collecting \$28.00 of the \$70.00 fee, with the remaining \$42.00 being sent to the State of Michigan; and

WHEREAS, The addition of LiveScan (Electronic) Fingerprint Services requires no use of general fund dollars and requires no purchase of additional equipment, as the Sheriff's Office already operates/utilizes a LiveScan (Electronic) Fingerprint Machine; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the addition of "LiveScan Electronic Fingerprints" to the Bay County (Sheriff Department) Fee Schedule at the rate of \$70.00, with \$28.00 to be retained by Bay County and \$42.00 to be remitted to the State of Michigan, effective immediately; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Sheriff – Change to Fee schedule to Add LiveScan Electronic Fingerprints

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



Troy R. Cunningham

Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: September 3, 2025
TO: Jerome Crete, Chairman Committee of the Whole
FROM: Troy R. Cunningham, Bay County Sheriff
RE: Purchase a jail transport van

BACKGROUND:

I am requesting approval for the purchase of a new transport van for the Sheriff's Office. The Sheriff's Office transports inmates to and from the jail, court appearances, and prison. The transport van has reached the end of its reliable service life, resulting in increased maintenance costs and operational downtime that hinder our ability to safely and efficiently transport individuals in custody. A new transport van will enhance our operational readiness, ensure the safety of both personnel and inmates, and reduce long-term maintenance expenses. We have identified a van that meets our Office's requirements in terms of safety, capacity and durability.

FINANCE & ECONOMICS:

I respectfully request your consideration and approval to purchase a transport van with necessary equipment; estimated to be approximately \$100,000.00.

RECOMMENDATIONS:

Approve the purchase of a transport van with necessary equipment and to make any necessary budget adjustments that may be required.

Cc: Undersheriff Chris Mausolf
Captain Troy Stewart
Alex Poirier
Lindsey Arsenault
Scott Trepkowski
Kim Priessnitz
Tosha Mecomber



BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/9/2025)

WHEREAS, The Bay County Sheriff's Office transports inmates to and from the jail, court appearances, and prison; and

WHEREAS, The current transport van has reached the end of its reliable service life, resulting in increased maintenance costs and operational downtime that hinder the ability to safely and efficiently transport individuals in custody; and

WHEREAS, A new transport van will enhance operational readiness, ensure the safety of both personnel and inmates, and reduce long-term maintenance expenses; and

WHEREAS, A van that meets the Sheriff's Office's requirements in terms of safety, capacity, and durability has been identified; and

WHEREAS, The Sheriff respectfully requests approval to purchase a transport van with necessary equipment, estimated to be approximately \$100,000, with funds to come from General Fund Fund Balance; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the purchase of a transport van with necessary equipment, for the Bay County Sheriff's Office, with appropriations to come from General Fund Fund Balance, in an amount not to exceed \$100,000; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign any and all related documents following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Sheriff – Approve the Purchase of a Jail Transport Van for the Bay County Sheriff's Office

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

**BAY COUNTY DEPARTMENT OF
ENVIRONMENTAL AFFAIRS
& COMMUNITY DEVELOPMENT**

Community Initiatives
Forest Sustainability Program
Geographic Information Systems
Mosquito Control Program
Saginaw Bay Restoration
Transportation Planning



JAMES A. BARCIA
County Executive

MICHAEL LOSEY
Director

loseym@baycountymi.gov
(989) 895-4196

515 Center Avenue, Suite 501
Bay City, Michigan 48708
www.baycounty-mi.gov/eacd

Memorandum

September 2, 2025

To: Jerome Crete, Chairman, Committee of the Whole

FROM: Michael Losey, Director

RE: Receive Materials Management Planning Committee Work Program and Authorize DPA for Materials Management Planning Grant Submission and Acceptance

BACKGROUND:

The State of Michigan updated its statutes for Solid Waste Management planning early in 2023 to include Materials Management planning, with the general goal of diverting materials from landfilling which would otherwise be recyclable. Bay County filed its Notice of Intent with the State of Michigan in July of 2024 to serve as the organization that will complete a Materials Management Plan and designated the Department of Environmental Affairs and Community Development to serve as its Designated Planning Agency (DPA). Bay County appointed a Materials Management Planning Committee (MMPC) in April of 2025 and we have held 4 committee meetings since the creation of the committee. At the August 21, 2025 MMPC meeting, an annual "Work Program" was adopted by the committee which enables us to apply for non-competitive state grant funding that has been allocated to Bay County for the development of our Materials Management Plan in the amount of \$111,928.00. Our overall stretch goal is to have the Materials Management Plan adopted within 36 months of the County filing its Notice of Intent, which is July of 2027.

The committee, and county, are required to set up annual "Work Programs" outlining goals, objectives, needs, actions and estimated expenses to complete Materials Management Plan (Work Plan). The Work Program and budget as adopted by the MMPC are attached for your perusal. Details in the budget include reimbursement-eligible costs borne by Bay County, including staffing, fringe rates, and indirect costs associated with administering the plan development. These budget lines include costs associated with up to 10% of my time over the next 12 months, and the county's indirect cost recovery. The budget also includes costs to utilize consultants necessary to expand our capacity and professional capabilities of plan development. I added two different consultant lines, including Bay City's Sanitation Department which is a municipal leader in this field, and they have been willing to assist us with the development of GIS tools that will be invaluable for turning the data we collect into useful information for the stakeholders of the County as we develop this plan. I am also including a line for "Consultant(s) To Be Determined" because we do not yet know which professional consulting services we may choose to utilize for some or all of the

process, but we can identify those through a combination of our internal procurement processes and advisement from the MMPC.

Per EGLE requirements, a Work Program must include the following information to be considered for funding:


1. The work program shall include a detailed description of tasks to be performed as needed in Year 1 to prepare the plan.
2. The work program shall also include all of the following:
 - a. A timetable for the accomplishment of tasks in Year 1.
 - b. A public participation element as described in [R 299.4706](#), including a general schedule of public meetings, hearings, and other activities for Year 1.
 - c. Costs of the individual elements and the total cost of plan preparation in Year 1.
 - d. Detailed staffing needs and responsibilities for plan preparation in Year 1.

I believe our Work Program represents the above and will enable us to receive the funding needed to begin our Work Plan development. My recommendation below includes authorizing the DPA to make any necessary adjustments to the plan and budget of the Work Program as required by Bay County or EGLE staff, and the submission and acceptance of the Materials Management Planning grant. Time is of the essence for this undertaking, it will be a sprint to get the Work Plan completed in time, and we want to begin this important phase of work in determining the future of materials management for Bay County and its stakeholders.

RECOMMENDATION:

That the Bay County Board of Commissioners receives the Work Program approved by the Bay County Materials Management Planning Committee and authorizes the Environmental Affairs and Community Development Department as Designated Planning Agency to apply for and accept the Materials Management Planning Grant from the State of Michigan. I am also recommending authorization as DPA to make any necessary adjustments to the Work Program, and grant budget as required by Bay County and the Michigan Department of Environment, Great Lakes and Energy.

Thank you for considering my recommendation,



-Michael Losey

cc: James Barcia, County Executive
Anna Sanchez-Wheeler, Executive Assistant
Hailey Heritier, Administrative Secretary

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (9/9/2025)
- WHEREAS,** The State of Michigan updated its statutes for Solid Waste Management planning early in 2023 to include Materials Management planning, with the general goal of diverting materials from landfilling which would otherwise be recyclable; and
- WHEREAS,** Bay County filed its Notice of Intent with the State of Michigan in July of 2024 to serve as the organization that will complete a Materials Management Plan and designated the Department of Environmental Affairs and Community Development to serve as its Designated Planning Agency (DPA); and
- WHEREAS,** Bay County appointed a Materials Management Planning Committee (MMPC) in April 2025 and has held four committee meetings since its creation. At the August 21, 2025, MMPC meeting, an annual "Work Program" was adopted by the committee, which will be used to apply for non-competitive state grant funding that has been allocated to Bay County for the development of its Materials Management Plan in the amount of \$111,928.00; and
- WHEREAS,** The overall goal is to have the Materials Management Plan adopted within 36 months of Bay County filing its Notice of Intent, which would be by July 2027; and
- WHEREAS,** Bay County and the MMPC are required to establish annual Work Programs outlining goals, objectives, needs, actions, and estimated expenses for completion of the Materials Management Plan. The Work Program and budget adopted by the MMPC are attached for review and include reimbursement-eligible costs borne by Bay County, such as staffing, fringe rates, and indirect costs associated with administering plan development; and
- WHEREAS** The budget also includes funding for consultant services necessary to expand the County's capacity and professional capabilities in plan development. Consultant line items include Bay City's Sanitation Department, which has agreed to assist with the development of GIS tools to convert collected data into useful information for County stakeholders, as well as "Consultant(s) to be determined," which will be identified through the County's procurement processes and advisement from the MMPC; and
- WHEREAS,** In accordance with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) requirements, a Work Program must include specific information in order to be considered for funding; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners receive the Work Program approved by the Bay County Materials Management Planning Committee; Be It Further
- RESOLVED** That the Bay County Board of Commissioners authorizes the Bay County Department of Environmental Affairs and Community Development, as the Designated Planning Agency, to apply for and accept the Materials Management Planning Grant from the State of Michigan in the amount of \$111,928; Be It Further

- RESOLVED** That the Bay County Department of Environmental Affairs and Community Development, as the Designated Planning Agency, is authorized to make any necessary adjustments to the Work Program and grant budget as may be required by Bay County and the Michigan Department of Environment, Great Lakes, and Energy (EGLE); Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute any and all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR
AND COMMITTEE**

Environmental Affairs & Community Development – Receive Work Program and Authorization to Apply for and Accept Materials Management Planning Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

Bay County MMP Work Program

Background

In March 23, 2023 legislative changes to the Michigan Public Act 451, Part 115 Solid Waste became effective, requiring each county to prepare a Materials Manage Plan (MMP) to increase recycling of materials including food waste. The Director of the Michigan Department of Environment, Great Lakes and Energy (EGLE) initiated the MMP process acknowledging that existing Solid Waste Management Plans are effective until the new county MMP is approved by EGLE. The MMP's will replace the Solid Waste Management Plan's with a new emphasis on seeking alternatives to land disposal of useable materials recognizing their highest and best use. This includes identifying recyclable materials in municipal solid waste such as plastics, metals, paper as well as yard waste and other organics for composting or other options towards a more circular economy, new market resources and a reduction in environmental impacts.

County Information

County Name:**Bay County**

County Approval Agency Name:

Bay County Board of Commissioners

County Approval Agency Contact:

Lindsey Arsenault, Board Coordinator

County Approval Agency Email:

arsenaultl@baycountymi.gov

Single or Multicounty:

Single

Contact Information for MMP Grant Manager:

Contact Name:

Mike Losey

Contact Title:

Director, Environmental Affairs and Community Development

Email Address:

loseym@baycountymi.gov

Phone Number:

989-895-4196

Designated Planning Agency

DPA:

Bay County Department of Environmental Affairs & Community Development

Contact Name:

Mike Losey

Contact Title:

Director, Environmental Affairs and Community Development

Email Address:

loseym@baycountymi.gov

Phone Number:

989-895-4196

Work Program was approved by the Bay County Materials Management Planning Committee on August 21, 2025:

James Blake, Committee Chair

Date

County Materials Management Planning Committee Members

Regional Planning Agency*	Material Recovery Facility
Name: Mike Wilson	Name: Tim Botzau
Org: Bay County Soil Conservaton District	Org: PADNOS
Title: District Manager	Title: Recycling Coach
County Elected Official	Compost Facility/Anaerobic Digester
Name: Jesse Dockett	Name: Sarah Archer
Org: Bay County Board of Commissioners	Org. 5Heart Earthworm Farm
Title: 6 th District Commissioner	Title: CEO & Lead Resultant
Township Elected Official	Business Generating Managed Materials
Name: Terri Close	Name: Heather Bauman
Org: Hampton Township	Org: WELL Outreach/ Vantage Plastics
Title: Hampton Township Supervisor	Title: Executive Director, WELL Outreach
City or Village Elected Official	Waste Diversion or Reduction
Name: Sheri Boettcher	Name: James Blake
Org: City of Pinconning	Org: City of Bay City
Title: Mayor, City of Pinconning	Title: Environmental Services Manager
Environmental Interest Group	Managed Materials Hauler
Name: Meaghan Gass	Name: Jill Rowley
Org: MSUE/ SeaGrant	Org: WM
Title: Extension Educator	Title: Senior Account Executive
Solid Waste Disposal Facility	Adjacent Community Business Outside the Planning Area (optional)
Name: Dawn Chaperon	Name:
Org: Republic Services, Inc	
Title: Operations Manager	Title:

* Region 5 EMCOG was actively solicited but unresponsive; the Conservation District conducts regional planning.

Section 1: Key Milestones for MMP Process prior to July 2026:

- January 8, 2024: MMP process initiated by EGLE Director
- July 02, 2024: Notice of Intent by Bay County CAA sent to EGLE
- April 15, 2025: MMP Planning Committee appointed
- May 1, 2025: MMP Planning Committee held initial meeting
- May 29, 2025: MMP Planning Committee adopted Committee Bylaws, DPA and MMP PC began assembling MMP Work Program

Section 2: Timetable & Proposed Milestones for Completion of Key Tasks: July 2025- June 2026

This Work Program identifies the following Tasks and a schedule of completion for the 12 months from adoption of the Work Program by the MMP Planning Committee. The Tasks will primarily be completed by the DPA or it's consultants, in collaboration with the MMP PC, CAA and through community engagement. Table 1 below provides an overview of the broad categories of work to be performed in the development of the MMP, it should not be viewed as a complete description of the detailed work tasks needed. Our focus is completion of tasks and activities necessary to ensure the completed Materials Management Plan will be compliant with statutory language and meets the needs of Bay County into the future. Our stretch goal is to have the Materials Management Plan completed to the satisfaction of the MMP PC, CAA and EGLE and approved by July 2027 (Based on 36 months from CAA filing Notice of Intent).

Table 1. Proposed Milestone Schedule

	CY 2025		CY 2026	
	Q1 (Jul-Sep)	Q2 (Oct-Dec)	Q3 (Jan-Mar)	Q4 (Apr-June)
Task 1: Program Administration				
1.1 DPA & MMP PC Complete and Approve Work Program	x	x	x	x
1.2 DPA & CAA Secure MMP Grant	x	x		
1.3 DPA Expands capacity for MMP planning and implementation process			x	
Task 2: Baseline Assessment & Gap Analysis				
2.1 Community Survey and Inventory of Existing MMP processes, transporters, and facilities. recycling centers. Identify gaps.	x	x		
2.2 Data Collection/Database Development			x	x

2.3 Benchmark existing capacity & needs	x	x		
Task 3: Community Engagement				
3.1 Community engagement through Public Participation (see Section 4)	x	x	x	x
3.2 Stakeholder education and outreach on SWP to MMP process	x	x	x	x
3.3 Develop & implement engagement strategies through balance of MMP process	x	x	x	x
Task 4: Program and Policy Recommendations toward MMP adoption				
4.1 Review Data & Analysis for Discussion of Goals, Gaps and Policies Needed	x	x	x	x
4.2 Review data, discovery & outcomes of engagement from Task 3 & Task 4 activities	x	x	x	x
4.3 DPA & MMP PC evaluate data, discovery & outcomes of engagement from Task 3 & Task 4 activities			x	x
4.4 Development of implementation strategies for 2026-2027			x	x

Section 3: Tasks

The following is a more detailed, narrative description of tasks and activities to be performed in Year 1 (see Section 2, Table 1) or across the planning process as needed, toward preparation and implementation of the Materials Management Plan:

Task 1: Program Administration

The Bay County DPA will serve as facilitator for the MMP PC, compliance with the Open Meetings Act, budget tracking and overall Project Administration. This work will include tracking progress of the Work Tasks, maintaining a record of all meetings, lead discussions on local needs, goal setting, and grant reporting. There will be subtasks that arise such a communications and public education, database management, for which the DPA will provide overall management. The Program Administration will actively continue through the EGLE acceptance of the Bay County MMP.

Task 2: Baseline Assessment & Gap Analysis

The recent Mega-Data Bay County Profile will be reviewed for use in early baseline

assessment with community survey and inventory of existing MMP/recycling processes, transporters, and facilities. The Profile will be updated as appropriate after interviews and data gathering with local Township/Municipal systems, Waste haulers, Material/Waste Processors/Area Processing Facilities (MRF), Compost facilities, Food waste collection and others. Capacity at existing facilities will be evaluated. Many subtasks are expected within the baseline assessment and gap analysis to benchmark existing conditions and waste generation, prepare to inform MMP goals, and needs for regional coordination in lieu of redundancy in facilities.

Identify, inventory and survey all existing materials management facilities and available capacity within the MM Planning area:

- Township Municipal systems;
- Waste haulers
- Material/Waste Processors/Processing Facility (MRF)
- Compost facilities
- Food waste collection
- Land disposal facilities
- Transfer facilities
- Recycling centers
- Diverted wastes centers (Batteries, pharmaceuticals, pesticides, tires, electronics, etc)
- Re-use
- Waste being generated but not diverted.

Calculate for benchmarking purposes the tonnage or volume of various wastes currently generated in the MMP area;

Calculate the volume of different types of wastes that are recycled, reused or processed;

Calculate available material management facility capacity and needs.

Analyze data for opportunities to divert materials from landfill:

- Example, identify a need for a given municipality due to lack of attainment with a certain aspect of materials management and use

3.0 Community Engagement and Education

Engage residents and businesses in materials management processing through broader education (outreach, PSA's, promotional messaging) of existing facilities and opportunities to participate identified in a Communications Plan to be developed.

Survey for how much residents on use of recycling carts. Develop a recycling education strategy for county and municipal government, local businesses, school

systems, and cooperative promotional waste management events.

Develop a recycling guide for the MMP area for distribution at public locations, and a digital options including a cell phone-friendly app or website to include recycling locations, Map/location feature with Contact facility information, info on recyclable materials, How-To-Prepare recyclable materials for collection and Best Practices with contact for further information.

Task 4: Program and Policy Recommendations Toward MMP Adoption

Determine materials management goals, including best practice recycling rates for various materials; Set benchmark goals for materials management; Identify capacity availability and gaps in recycling facilities, Identify new types of facilities needed or possibly shared through cooperative agreements. Specify a recommended minimum level of recycling service that incorporates reporting requirement of the benchmark recycling standards.

Identify the entities responsible for each MMP responsibility including education and outreach services, Describe mechanisms by which municipalities in the MMP area will ensure convenient recycling access. Describe the MMP transportation infrastructure, capacity and the need for travel to MMP facilities. Develop Budget for administration of the MMP process and implementation of the MMP utilizing State grants funds.

Limiting factors: Until MMP grant funding is secured, DPA and other participating entities toward completion of MMP process will be limited to business conducted during the Materials Management Planning Committee. Therefore, Q1 activities described above will be focused on administration and setting enabling conditions for future success for the process.

Section 4: Public Participation

Public participation, as required by statute and where necessary for completion of Tasks described in Section 3, will be enabled throughout the Materials Management Planning process by the following actions of the Designated Planning Agency and MMP Planning Committee:

Designated Planning Agency:

- The DPA shall maintain a distribution list of all municipalities, affected public agencies, the private sector, and all interested persons who request information regarding the plan.
 - Mailing list will be maintained electronically, and kept on central server of the Environmental Affairs and Community Development Department of Bay County.

- The designated planning agency shall maintain at least 1 central repository where all documents related to the plan may be inspected by the public.
 - Central repository will be maintained online for public dissemination at the Bay County website.
 - <https://www.baycountymi.gov/EACD/Materials-Management-Plan.aspx>
- Upon request, the designated planning agency shall submit specific tasks as outlined in the work program to all of the following for comment and advice:
 - The planning committee.
 - Municipalities.
 - Appropriate organizations.
 - The regional solid waste management planning agency.
 - Adjacent counties.
 - Certified health departments.
 - All requestors will be added to mailing list of interested persons.

MMP Planning Committee:

- The designated planning agency shall hold public meetings with the planning committee not less than quarterly each year during plan preparation.
 - MMP PC meetings are scheduled to be held monthly, at the Bay County Building.
- Public meetings shall be scheduled at a time convenient to the general public.
 - Meetings are held during the regular business hours of the Bay County Building.
- Time shall be reserved on the agenda at all public meetings for questions and comments from the general public.
 - Meetings reserve time on the agenda for questions and comments from the general public.

As required by statute, or as necessary to solicit public input, the DPA and MMP Planning Committee may direct the DPA or other designee to provide additional opportunities for input on the Materials Management Plan.

- Promote awareness of the Materials Management Planning process in print and online news.
- Attend, host, or otherwise present on the past efforts of the Bay County Solid Waste Management Plan and the new Materials Management Plan.
 - Open house, townhall, local community meetings and events, a total of 4 are anticipated during this work program, which may also be held as part of MMP PC regular committee meetings.
- Create digital surveys, story maps, etc. to solicit direct input from interested parties and individuals.

- Example discussed in MMP PC: Bay County gets archived survey and framework from Bay City, Committee generates topics of survey interest, Bay County staff put survey together, approve it at committee meeting in ~3 months, publish for input and get feedback by 6 months.

Section 5: Costs

See “EGLE Budget Template” (appended) for costs associated with Year 1 plan preparation.

Section 6: Staffing

Position	FTE	Responsibilities
DPA – EA&CD Director	0.1 (208hrs/yr)	Coordinate MMP PC, lead development in Work Plan
DPA – EA & CD Admin Support	0.1 (208hrs/yr)	Assist DPA Director in communications and required noticing for plan development
MMP Consultant(s)	n/a	Consulting services for plan development
MMP Committee	n/a	Meet as needed to assist DPA in preparation of plan

Michigan Department of Environment, Great Lakes, and Energy									
Sustainability Section									
Budget Template									
Applicant Name: Bay County									
Project Title (Program): Development of a Materials Management Plan in Bay County									
Vendor Number (VSS):									
Personnel (Name & Title)	Hours (#)	Rate (\$/Hour)	Grant (\$)	Match (\$)		In-Kind	Total (\$)		
				Monetary					
Michael Losey, Director of Environmental Affairs and C	208	\$ 39.00	\$ 8,112.00				\$ 8,112.00	\$	-
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Contractual Services (Name)	Description of Services	Grant (\$)	Match (\$)		Total (\$)	Contractual Services Narrative Bay County proposes to utilize a combination of the following funding sources to fund the proposed project:
			Monetary	In-Kind		
City of Bay City	Planning and GIS Services	\$ 10,000.00		\$ 10,000.00		
Plan Development Consultant(s) TBD	Planning Services	\$ 89,679.92		\$ 89,679.92		
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1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jerome Crete, Chairperson, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: August 26, 2025
CC: James Barcia, Amber Johnson, Scott Trepkowski, Kim Priessnitz, Andre Reed
RE: AGREEMENT WITH MCLAREN BAY REGION FOR RABIES VACCINE AND IMMUNOGLOBULIN PURCHASE

BACKGROUND: While the Bay County Health Department normally coordinates with McLaren Bay Region (MBR) to ensure that local residents who have been exposed to potentially rabid animals receive the precise care that is necessary to prevent infection from rabies, which if untreated, is fatal. However, due to delays in seeking treatment, aversion to the costs of treatment, and other factors that impede the delivery of timely treatment, there are rare exceptions when the Health Department will provide treatment at reduced costs to the individuals in question. To facilitate this option, the Health Department wishes to enter into an agreement with MBR so that it can acquire the vaccine and immunoglobulin on a cost effective and timely basis.

FINANCIAL CONSIDERATIONS: There are no financial considerations at this time, as current funding is sufficient to purchase a limited supply of the vaccine and fees from insurance, third parties and individuals should provide revenue to further offset costs.

RECOMMENDATIONS: Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement be approved and signed by the Board Chair and seeks Board approval for any necessary budget adjustments relating to this Agreement.

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (9/9/2025)
- WHEREAS,** The Bay County Health Department normally coordinates with McLaren Bay Region (MBR) to ensure that residents exposed to potentially rabid animals receive the care necessary to prevent infection from rabies, which, if untreated, is fatal; and
- WHEREAS,** Due to delays in seeking treatment, aversion to the costs of treatment, and other factors that impede the delivery of timely treatment, there are rare exceptions when the Health Department will provide treatment at reduced costs to the individuals in question; and
- WHEREAS,** To facilitate this option, the Health Department wishes to enter into an agreement with MBR to acquire the vaccine and immunoglobulin on a cost-effective and timely basis; and
- WHEREAS,** There are no financial considerations at this time, as current funding is sufficient to purchase a limited supply of the vaccine, and fees from insurance, third parties and individuals should provide revenue to further offset costs; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Agreement between McLaren Bay Region and Bay County (Health Department) for the purchase of the Rabies Vaccine and Immunoglobulin; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Department - Agreement with McLaren Bay Region for the Purchase of Rabies Vaccine and Immunoglobulin

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jerome Crete, Chairperson, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: September 2, 2025
CC: James Barcia, Amber Johnson, Scott Trepkowski, Kim Priessnitz, Andre Reed, Erica Retelle
RE: Agreements with Print and Broadcast Advertising Companies for Clinical Promotion

BACKGROUND: As the fiscal year is winding down, the Health Department has identified potential resources with unspent funding to utilize advertising (print and broadcast) to promote clinical services. Most of these activities require contractual agreements to implement and the Health Department seeks authorization to enter into these agreements.

FINANCE AND ECONOMICS: The expected cost of the promotional efforts is expected to be on average \$3,000 - \$6,000 separately, and a total budget of grant funds is approximately \$20,000 total. No general funds are necessary for the implementation of said agreements.

RECOMMENDATION: Upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to these agreements.

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (9/9/2025)
- WHEREAS,** As the fiscal year is winding down, the Bay County Health Department has identified potential resources with unspent funding to utilize advertising (print and broadcast) to promote clinical services; and
- WHEREAS,** Most of these activities require contractual agreements to implement, and the Health Department seeks authorization to enter into these agreements; and
- WHEREAS,** The expected cost of the promotional efforts is approximately \$3,000 to \$6,000 each, and the total budget of grant funds is \$20,000. No general funds are necessary for the implementation of said agreements; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Agreements between print and broadcast advertising companies and Bay County (Health Department) for clinical promotion services and authorizes the Chairman of the Board to sign all related documents to the Agreements following Corporation Counsel review and approval; Be Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Dept - Agreements with Print and Broadcast Advertising Companies for Clinical Promotion

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
PERSONNEL & EMPLOYEE RELATIONS**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycountymi.gov

To: Jerome Crete, Chair, Committee of the Whole

From: Tiffany Jerry, Director of Personnel and Employee Relations

Date: September 3, 2025

RE: BOC – Ratification of Collective Bargaining Agreements

Please consider the following for the agenda.

Background

The County has 12 active bargaining units and the request to open negotiations was sent by the employer to each unit at the beginning of May.

The following units have ratified their agreement after the full board meeting in August in accordance with the provisions reviewed in closed session:

POLC – Correctional Facility Officers and Records Specialist

This leaves one unit that are still in the process of negotiating a successor contract.

Recommendation

Please authorize the Board Chairperson to sign the agreement and approve budget adjustments necessary for implementation of the ratified collective bargaining.

Thank you for your consideration.

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/9/2025)
 WHEREAS, Bay County has twelve (12) active bargaining units; and
 WHEREAS, In early May 2025, the employer submitted formal requests to each of these bargaining units to open contract negotiations; and
 WHEREAS, The following unit has ratified its agreement after the full board meeting in August 2025 in accordance with the provisions reviewed in closed session:

- POLC – Correctional Facility Officers and Records Specialist

RESOLVED That the Bay County Board of Commissioners approves the Collective Bargaining Agreement listed above and authorizes the Chairman of the Board to execute said Collective Bargaining Agreement and to approve all necessary budget adjustments required for implementation; Be It Finally

RESOLVED That all related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
 AND COMMITTEE

Personnel – Ratified Collective Bargaining Agreements 2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR
gignacc@baycountymi.gov

Jon Morse, Buildings & Grounds Supervisor
morsej@baycountymi.gov

Brad Moses, Civic Arena Manager
mosesb@baycountymi.gov

Daniel Neering, Recreation Manager
neeringd@baycountymi.gov

Juliet Nicholls, Community Center Manager
nichollsj@baycountymi.gov

Dan Tomczak, Pinconning Park Manager
tomczakd@baycountymi.gov



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4132

Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole
From: Cristen Gignac, Director of Recreation & Facilities
Date: September 3, 2025
Subject: Golf Carts

Request: To gain approval from the Board of Commissioners to purchase ten (10) 2023 Club Car Temp EFI Gas golf carts from Titan Golf Car with a trade in 10 older golf carts.

Background: Titan Golf Car has up to ten (10) used 2023 Club Car Golf Carts available for purchase for \$3,600 apiece. They are offering an additional \$1,000 trade-in for up to ten (10) of our old Yamaha gas golf carts that are from the early 2000's. 85% of our golfers rent a cart for each round of golf played. Quality golf carts are a solid investment for the Bay County Golf Course.

Economics: Purchase up to 10 golf carts for \$3,600 apiece. Trade up to 10 golf carts into Titan for \$1,000 apiece. Net cost for up to 10 used golf carts from Titan would be no more than \$26,000. Funds would come out of the Golf Course Enterprise Fund.

Recommendation: It is recommended that the Board approve the Golf Course to purchase up to 10 of these golf carts mentioned above from Titan, trade in up to 10 golf carts, approve all budget adjustments necessary and authorize the chairman to sign documents related to this purchase.

Cc: Jim Barcia, Golf Course, Finance, Purchasing

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/9/2025)

WHEREAS, Titan Golf Car has up to ten (10) used 2023 Club Car Temp EFI Gas golf carts available for purchase at a cost of \$3,600 each; and

WHEREAS, Titan Golf Car is offering a trade-in credit of \$1,000 each for up to ten (10) of Bay County's older Yamaha gas golf carts from the early 2000s; and

WHEREAS, approximately 85% of golfers at the Bay County Golf Course rent a cart for each round played, making reliable and quality carts a critical investment for the continued success of the Bay County Golf Course; and

WHEREAS, The proposed purchase and trade-in would result in a net cost not to exceed \$26,000 for up to ten (10) used golf carts, with funding to come from the Golf Course Enterprise Fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the purchase of up to ten (10) used 2023 Club Car Temp EFI Gas golf carts from Titan Golf Car at a cost of \$3,600 each for the Bay County Golf Course; Be It Further

RESOLVED That the Bay County Board of Commissioners approves the trade-in of up to ten (10) older Yamaha gas golf carts at \$1,000 each; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any and all related documents related to this transaction; Be It Finally

RESOLVED That all related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Recreation and Facilities - Approval to Purchase and Trade-In Golf Carts for the Bay County Golf Course

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

Description	Journal Number	2025 Fund Balance
<u>Audited Unassigned Fund Balance or (Deficit) 12/31/2024</u>		\$11,643,821
Previous years Assigned Fund Balance for P.O.'s*		\$606,485
Assigned Fund Balance for designation to balance 2025 budget		\$3,296,139
Unaudited Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2024		<u>\$15,546,445</u>
2025 Budgeted Surplus /(Deficit)		(\$3,296,139)
<u>BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH AUGUST 2025</u>		
<u>Budget for open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*</u>	25-03-111	-451,861
<u>Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*</u>	25-03-290	-121,742
<u>Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*</u>	25-05-230	-32,882
<u>Budget for General Fund to pay back the foreclosure's excess proceeds to the claimant. BOC approved per Resolution 2025-1120.</u>	25-05-231	-470,058
<u>Budget for increase in court appointed public guardian & conservation services contract with Catholic Family Services. BOC approved per Resolution 2024-208.</u>	25-08-147	-110,004
AUGUST 19, 2025		<u>-1,186,547</u>
Unaudited Estimated Unassigned Fund Balance or (Deficit) 08/19/2025		<u>\$11,063,759</u>



**BAY COUNTY
FINANCE DEPARTMENT**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer *ST*

DATE: August 20, 2025

RE: Executive Directive #2007-011

REQUEST:

Please place this memo on September 2, 2025, Committee of the Whole Agenda for your committee's information.

BACKGROUND:

On August 11, 2025, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

- A. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2024 and/or 2025 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia, County Executive
Kim Priessnitz, Assistant Finance Officer



BAY COUNTY FINANCE/INFORMATION SYSTEMS

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing/Housing Rehab
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Julie O'Malley, Information Systems Manager *ST*

DATE: September 2, 2025

RE: Service Maintenance Agreement for Vertiv Cooling Unit

REQUEST:

After review by Corporation Counsel authorize the Board Chair to sign any documents with Access Michigan for Data Center Cooling Unit.

BACKGROUND:

The County purchased a cooling unit for the data center to properly cool the room based on the amount of equipment in the room. The unit was purchased through CDWG and there is a separate system service plan through Access Michigan. The service system plan, which a service agreement for the cooling unit, was not sent as part of the initial purchase of the unit. Access Michigan will schedule all work to be performed by a Liebert factory trained technician. The preventative maintenance will be scheduled and performed quarterly.

ECONOMICS:

The budgeted annual cost of the system service plan is \$4,000. This amount will be budgeted each year. There are currently funds available within the Information Systems Division budget to cover the initial cost and no additional funds are requested.

RECOMMENDATION:

Authorize the Board Chairman to sign any and all documents related with Access Michigan regarding the maintenance of the data center cooling unit.

cc: James A. Barcia Scott Trepkowski Kim Priessnitz Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/9/2025)

WHEREAS, Bay County purchased a cooling unit for the data center to adequately cool the room based on the amount of equipment housed within; and

WHEREAS, The unit was purchased through CDWG, while a separate maintenance plan was obtained through Access Michigan, which was not included with the initial purchase; and

WHEREAS, Under this plan, Access Michigan will schedule all work to be performed by a Liebert factory-trained technician, with preventive maintenance to be conducted quarterly; and

WHEREAS, The budgeted annual cost of the system service plan is \$4,000. This amount will be budgeted each year. There are currently funds available within the Information Systems Division budget to cover the initial cost and no additional funds are requested; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement between Access Michigan and Bay County (Information Systems Division) for the maintenance of the data center cooling unit and authorizes the Chairman of the Board to execute all required documents following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Information Systems - Service Maintenance Agreement for Vertiv Cooling Unit with Access Michigan

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 16, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/9/2025)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

8/6/2025	\$524,848.37
8/13/2025	\$342,147.80
8/21/2025	\$236,869.71
8/27/2025	\$576,243.54
9/3/2025	\$496,429.98

JEROME CRETE, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

OFFICE OF ASSIGNED COUNSEL MONTHLY REPORT JULY, 2025

					July 2023	July 2024	July 2025
Total Number of Arraignments:				257	268	256
C.C. FEL/VOP/PPO	14	Felony	55	Traffic	57		
C.C. VOB/FTA/OSC	9	Misdemeanors	68				
Arraign. Only	16	Arraign. in DC by Retained	8	Arraign. in DC by Assign. Atty.	2		
D.C. VOB/FTA/OSC/FTP	27	Arraign. in DC IPP	0				
Total Number of Referrals:				196	178	209
C.C. FEL/VOP/PPO	18	Misd.	72				
Felony	59	Traffic	60				
Total Number of Assignments:				195	174	207
C.C. FEL/VOP/PPO	18	Misd.	72				
Felony	59	Traffic	58				
Total Number of Defendants denied Court Appointed Counsel:				1	4	2
C.C. FEL/VOP/PPO	0	Misd.	0				
Felony	0	Traffic	2				

ARRAIGNMENTS

JEFF MARTIN

					July 2023	July 2024	July 2025
Total Arraignments:				127	121	116
Felonies	22						
Misd.	38						
Traffic	35						
Arraign. Only	13	Settled at Arraignment	2				
VOB/FTA/OSC/FTP	8						

GARSKE/HEWITT

					July 2023	July 2024	July 2025
Total Arraignments:				88	115	107
Felonies	33						
Misd.	30						
Traffic	22						
Arraign. Only	3	Settled at Arraignment	0				
VOB/FTA/OSC/FTP	19						

CIRCUIT COURT

					July 2023	July 2024	July 2025
Total Arraignments:				28	23	23
C.C. FEL/VOP/PPO	14	Arraigned by Assigned Attorney	14	Arraigned by Retained Attorney or IPP	0	Assigned without an Arraignment	4
C.C. VOB/FTA/OSC	9		9		0		

ASSIGNMENTS

There were a total of **207** defendants assigned

ANDREA LABEAN

Assignments:

July 2023	July 2024	July 2025
31	9	9

		Arraigned by POLTORAK	Arraigned by LaBean on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	6	2		4
Felonies	3			1
Misd.	0			
Traffic	0			

There were a total of **207** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned.
9 or 4% .

PAUL BUKOWSKI

Assignments:

C. Johnson		
July 2023	July 2024	July 2025
19	12	19

		Arraigned by POLYORAK	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	3	3	2	
Felonies	13			
Misd.	3			
Traffic	0			

There were a total of **207** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned.
19 or 9% .

RYAN JANER

Assignments:

M. Kanuszewski		
July 2023	July 2024	July 2025
32	8	26

		Arraigned by Janer	Arraigned by Janer on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	0			
Felonies	0			
Misd.	14			
Traffic	12			

There were a total of **207** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned.
26 or 13% .

MICHAEL HUBER

Assignments:

July 2023	July 2024	July 2025
10	13	14

		Arraigned by Huber	Arraigned by Huber & POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	0			1
Felonies	12			
Misd.	2			
Traffic	0			

There were a total of **207** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned.
14 or 7% .

AARON HETHERINGTON

July 2023 July 2024 July 2025

Assignments: **17** **13** **17**

Arraigned by Hetherington/POLTORAK	
C.C. FEL/VOP/PPO	3
Felonies	14
Misd.	0
Traffic	0

Arraigned by POLTORAK on VOB/FTA/OSC	
	2

Assigned without an Arraignment	
	1

*Settled 1 @ arraignment

There were a total of **207** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Aaron Hetherington** was assigned **17** or **8%**.

ANDREW BONNELL

July 2023 July 2024 July 2025

Assignments: **26** **27** **42**

Arraigned by Bonnell	
C.C. FEL/VOP/PPO	0
Felonies	0
Misd.	26
Traffic	16

Arraigned by Bonnell on VOB/FTA/OSC	

Assigned without an Arraignment	
	1

There were a total of **207** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrew Bonnell** was assigned **42** or **20%**.

ROSTER ATTORNEYS

July 2023 July 2024 July 2025

Assignments: **60** **92** **80**

Arraigned by POLTORAK/Assigned Atty.	
C.C. FEL/VOP/PPO	6
Felonies	17
Misd.	27
Traffic	30

Arraigned by POLTORAK on VOB/FTA/OSC	
	5

Assigned without an Arraignment	
	3

*Settled 3 @ Arraignment

There were a total of **207** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Roster Attorneys** were assigned **80** or **39%**.

RETAINED ATTYs.**IPP****DENIED****ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
Felonies	
Misd.	
Traffic	2
Total Denied	2

Assigned w/o Arraign. C.C.	4
Assigned w/o Arraign. D.C.	7

Felonies	4
Misd.	4
Traffic	
D.C. VOB/FTA/OSC	

Felonies	
Misd.	
Traffic	
D.C. VOB/FTA/OSC	

WAIVED ATTORNEY	
-----------------	--

WILL HIRE AFTER ARRAIGNMENT	
FELONIES	5

CC SETTLED @ ARRAIGN.	4
DC SETTLED @ ARRAIGN.	2

Total Arraignments In	
Dist. Ct. By Retained	8

Total Arraignments In	
Dist. Court IPP	0

COMMITTEE OF THE WHOLE MINUTES

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, AUGUST 5, 2025, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC, V. CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	S/Y
VAUGHN J. BEGICK	E												
LARRY BESON	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y
CHRISTOPHER T. RUPP	P	M/Y	S/Y	S/Y	S/Y	S/Y	M/Y	M/Y	S/Y	S/Y	M/Y	Y	Y
JESSE DOCKETT	P	Y	Y	Y	Y	M/Y	Y	S/Y	Y	Y	Y	M/Y	Y
TIM BANASZAK, EX OFFICIO	P	S/Y	M/Y	M/Y	M/Y	Y	S/Y	Y	M/Y	M/Y	Y	Y	M/Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR		Y	Y	Y	Y	Y							
KATHY NIEMIEC, V. CHAIR		Y	Y	Y	Y	Y							
VAUGHN J. BEGICK													
LARRY BESON		S/Y	S/Y	Y	Y	Y							
CHRISTOPHER T. RUPP		Y	Y	M/Y	Y	M/Y							
JESSE DOCKETT		M/Y	M/Y	S/Y	S/Y	Y							
TIM BANASZAK, EX OFFICIO		Y	Y	Y	M/Y	S/Y							

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR													
KATHY NIEMIEC, V. CHAIR													
VAUGHN J. BEGICK													
LARRY BESON													
CHRISTOPHER T. RUPP													
JESSE DOCKETT													
TIM BANASZAK, EX OFFICIO													

OTHERS PRESENT: A. Davis-Johnson, J. Barcia, M. Beaver, C. Gignac, S. Trepkowski, N. Paige, L. Arsenault, A. Poirier, T. Jerry, T.Cunningham, S.Carmona, B.Latocki, D.Yarowski, W.Prince

ZOOM: V. Begick, A.Vanderlaan

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

COMMITTEE OF THE WHOLE MINUTES
TUESDAY, AUGUST 5, 2025

MOTION NO.

NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, www.baycountymi.gov/executive/videos.

1. MOVED, SUPPORTED, AND CARRIED TO EXCUSE COMMISSIONER BEGICK FROM THE COMMITTEE OF THE WHOLE MEETING.

Under Changes to the Agenda, a Motion by Board Chair Banaszak to amend the agenda to add a resolution to ratify the Collective Bargaining Agreements for USW-PT as the final item under Petitions and Communications, and to go out of order by moving the Closed Session to immediately follow Public Input; motion supported and carried.

2. MOVED, SUPPORTED, AND CARRIED TO APPROVE THE AGENDA WITH CHANGES.
3. MOVED, SUPPORTED, AND CARRIED TO APPROVE JUNE 3, 2025, COMMITTEE OF THE WHOLE MINUTES, AS PRINTED.

Public input with no one wishing to address the Committee.

4. MOVED, SUPPORTED AND CARRIED TO GO OUT OF ORDER AND ENTER INTO CLOSED SESSION AT THE REQUEST OF THE TREASURER, A CLOSED SESSION WAS HELD REGARDING THE 2013–2020 EXCESS CLAIMS PROCEEDS PROCESS CONNECTED TO MCL 211.78T, RELATED TO ONGOING LITIGATION SETTLEMENT DISCUSSIONS IN *FOX V. ISABELLA COUNTY, ET AL* [ROLL CALL VOTE: 6 YEAS, 0 NAYS] (CORPORATION COUNSEL/TREASURER).

Following the closed session, a motion was made to refer the recommendation, as presented by Attorney VanderLaan during closed session, to the immediate following Full Board meeting regarding the *Fox v. Isabella County, et al.* matter to approve the entry into and execution of the proposed settlement, and cost sharing agreement and authorize the Board Chair to sign any and all necessary documents to effectuate the same following review and approval by attorney VanderLaan and Corporation Counsel, and approve any and all necessary budget adjustments required.

5. MOVED, SUPPORTED AND CARRIED TO REFER RECOMMENDATION OF ATTORNEY VANDERLAAN AS MADE DURING CLOSED SESSION TO THE IMMEDIATELY FOLLOWING FULL BOARD MEETING.

The next item on the agenda was a presentation from Bay County Sheriff Troy Cunningham and Scott Carmona regarding the Bay County Marine Patrol. It was

6. MOVED, SUPPORTED AND CARRIED TO RECEIVE THE PRESENTATION PROVIDED ON THE BAY COUNTY MARINE PATROL.
7. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE RATIFICATION OF COLLECTIVE BARGAINING AGREEMENTS FOR TPOAM – DISTRICT COURT, USW PROBATE – PROBATE COURT, POLC – CENTRAL DISPATCH, AND USW – FULL-TIME (PERSONNEL).

8. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE PART-TIME CUSTODIAN POSITION FOR CANTEEN (PERSONNEL/RECREATION & FACILITIES).
9. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BAY COUNTY COMMUNITY CENTER POOL PROJECT FINANCING (RECREATION & FACILITIES).
10. MOVED, SUPPORTED, AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2025 (FINANCE).
11. MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
12. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR ANNUAL REVIEW/ADJUSTMENT FUND BALANCE — BUDGET STABILIZATION, FISCAL YEAR ENDING DECEMBER 31, 2024 (FINANCE).
13. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR STAFFING CHANGE FROM PURCHASING AGENT II TO ENTRY LEVEL ACCOUNTANT (FINANCE).
14. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).
15. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL REPORT FOR JUNE 2025 (CORPORATION COUNSEL).
16. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT FOR USW-PT. (FINANCE).

Director of Administrative Services Matthew Beaver announced that National Night Out will take place immediately following this meeting, from 5:00 to 8:00 p.m. at Wenonah Park.

Commissioner Dockett reported that he recently attended the Bay County Fair and commended the event.

There being no further business, the meeting was

17. MOVED, SUPPORTED, AND CARRIED TO ADJOURN (5:03 P.M.).

Submitted By:

Lindsey Arsenault
Board Coordinator